

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 15 MAY 2019** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

## **A G E N D A**

### **PRAYER**

The Archdeacon Hugh McCurdy will open the meeting with prayer.

### **APOLOGIES**

#### **1. ELECTION OF CHAIRMAN**

To elect a Chairman of the Council for the ensuing Municipal Year.

#### **2. MINUTES** (Pages 7 - 20)

To approve as a correct record the Minutes of the Meeting held on 27th February 2019.

#### **3. MEMBERS INTERESTS'**

To receive from Members declarations as to disclosable pecuniary or non statutory disclosable interests in relation to any Agenda item. See Notes below.

#### **4. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Council for the ensuing Municipal Year.

#### **5. APPOINTMENT OF CABINET AND CABINET ASSISTANTS**

The Executive Leader to announce the names of –

(a) a maximum of nine Councillors who shall be Members of the Cabinet; and

(b) his proposals for Cabinet Assistants for the forthcoming Municipal Year.

#### **6. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL COMMITTEES AND PANELS ETC** (Pages 21 - 26)

To consider a report by the Elections and Democratic Services Manager on the representation of political groups on Committees, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

## 7. OVERVIEW AND SCRUTINY PANELS

To appoint to:

Overview and Scrutiny Panel  
(Performance and Growth) 12 Members.

Overview and Scrutiny Panel  
(Customers and Partnerships) 12 Members.

## 8. COMMITTEES

To appoint to:-

Development Management  
Committee 16 Members  
(to include 1 Member of the  
Cabinet).

Corporate Governance Committee 12 Members.

Licensing Committee 12 Members  
(to include 1 Member of the  
Cabinet).

Licensing & Protection Committee 12 Members  
(to include 1 Member of the  
Cabinet).

Employment Committee 8 Members  
(to include 1 Member of the  
Cabinet).

Senior Officers Committee 5 Members  
(4 Members of the Council and  
the relevant Executive  
Councillor in relation to the post  
to be filled).

Appeals Sub-Group 15 Members  
(a pool of Members from which  
the Elections and Democratic  
Services Manager is authorised  
to convene a meeting of the  
Appeals Sub Committee  
comprising up to 5 members  
[excluding Members of the  
Employment Committee and the  
Senior Officers Committee to  
determine appeals under the  
Council's disciplinary and  
appeals procedure).

**9. HUNTINGDONSHIRE DISTRICT COUNCIL VENTURES LTD - SHAREHOLDER REPRESENTATIVES AND REFERENCE GROUP**

To appoint a Shareholder Representative to act to on behalf of the Council as Shareholder of the Council's Local Authority Trading Company.

To appoint four Councillors to the Shareholder Reference Group.

**10. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - MEMBERSHIP AND OTHER APPOINTMENTS**

To consider a report detailing appointments to the Cambridgeshire and Peterborough Combined Authority for the 2019/20 Municipal Year - **To FOLLOW.**

**FOR INFORMATION** (Pages 27 - 34)

Details of allowances paid to Members and Council, Panel and Committee attendance records for 2018/19 are reproduced as annexes to the Agenda.

Dated this 7th day of May 2019



Head of Paid Service

**Notes**

**1. Disclosable Pecuniary Interests**

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
  - (a) *relates to you, or*
  - (b) *is an interest of -*
    - (i) *your spouse or civil partner; or*
    - (ii) *a person with whom you are living as husband and wife; or*
    - (iii) *a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests includes -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

### **Non-Statutory Disclosable Interests**

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
- (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*
  - (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or*
  - (c) it relates to or is likely to affect any body –*
    - (i) exercising functions of a public nature; or*
    - (ii) directed to charitable purposes; or*
    - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.*

*and that interest is not a disclosable pecuniary interest.*

## **2. Filming, Photography and Recording at Council Meetings**

*The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.*

**Please contact Mrs Lisa Jablonska, Elections and Democratic Services Manager, Tel No. 01480 388004/e-mail [Lisa.Jablonska@huntingdonshire.gov.uk](mailto:Lisa.Jablonska@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

*Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).*

**If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.**

*Si vous voulez une traduction de ce document, veuillez nous contacter au 01480 388388 et nous ferons de notre mieux pour satisfaire à vos besoins.*

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***Jeśli chcieliby Państwo otrzymać tłumaczenie tego dokumentu, wersję dużym drukiem lub wersję audio, prosimy skontaktować się z nami pod numerem 01480 388388, a my postaramy się uwzględnić Państwa potrzeby.***

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## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the COUNCIL held in Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Wednesday, 27 February 2019.

PRESENT: Councillor R J West – Chairman.

Councillors J D Ablewhite, T D Alban,  
B S Banks, R E Bellamy, L A Besley,  
G J Bull, E R Butler, S Bywater,  
B S Chapman, J R Clarke, Mrs S Conboy,  
J C Cooper-Marsh, S J Corney, S J Criswell,  
J W Davies, D B Dew, Ms A Diaz,  
Mrs A Dickinson, R Fuller, Dr P L R Gaskin,  
D A Giles, Mrs S A Giles, J A Gray,  
M S Grice, K P Gulson, M J Humphrey,  
Dr N Johnson, P Kadewere, D N Keane,  
C J Maslen, H V Masson, L W McGuire,  
D J Mead, J P Morris, J Neish, J M Palmer,  
K I Prentice, T D Sanderson,  
Mrs P E Shrapnel, Mrs S Smith,  
Mrs J Tavener, D Terry, D M Tysoe,  
D R Underwood, S Wakeford, D J Wells and  
J E White.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors Mrs M L Beuttell, Mrs P A Jordan and R G Tuplin.

### **58. PRAYER**

The Reverend J Randell of Huntingdon opened the meeting with prayer.

### **59. MINUTES**

The Minutes of the meetings of the Council held on the 19th December 2018 were approved as correct records and signed by the Chairman.

### **60. MEMBERS INTERESTS'**

No declarations were received.

### **61. CHAIRMAN'S ENGAGEMENTS AND ANNOUNCEMENTS**

The Council noted those engagements attended by the Chairman and Vice-Chairman since the last meeting (a copy of which is appended in the Minute Book). The Chairman reminded Members of the requirement to notify Democratic Services of their absence from forthcoming meetings to enable apologies to be presented and the recent communication regarding car parking arrangements at Pathfinder House.

The Chairman drew particular attention to his support provided for the 'Time to Talk' Initiative led by the Council's Mental Health First Aiders and his request for a presentation to be held at the next meeting of the Employment Committee on this subject. The Chairman also reported upon his attendance at three of the Council's Leisure Centres and work with the Active Lifestyles Team and an opportunity to take part in various activities to promote the health and well-being, both physically and mentally, of residents of the District.

**62. 2019/20 BUDGET AND MEDIUM TERM FINANCIAL STRATEGY (2020/21 TO 2023/24)**

*(Councillor L A Besley entered the meeting at 7.14pm)*

In conjunction with a report by the Head of Resources and PowerPoint presentation (copies of which are appended in the Minute Book), the Executive Councillor for Strategic Resources presented to Members the 2019/20 Revenue Budget, the Medium Term Financial Strategy (MTFS) for the period 2020/21 to 2023/24, the Fees and Charges schedule for 2019/20, the Treasury Management Strategy, the Capital Strategy, the Investment Strategy and the Flexible Use of Capital Receipts Strategy for 2019/20 and other associated matters for the Council's consideration and approval.

In accordance with Section (30)2 of the Local Government Finance Act 1992, the Council also considered proposals for levels of Council Tax in 2019/20 for various parts of the Huntingdonshire district.

In his opening remarks, Councillor Gray paid tribute the Head of Resources and his Team that had worked hard on the detail of producing the final budget and the efforts involved since the start of proceedings in July 2018. He also thanks his fellow Cabinet colleagues for their support and assistance in their particular areas of expertise, as well as effective contributions from the Overview and Scrutiny Panel Members.

Members' attention was drawn to the highlights of the budget for the forthcoming year, in particular Councillor Gray reported that the budget gap was now £1.2m by 2023/24 but General Fund reserves was maintained at the 15% minimum requirement. It was noted that the Commercial Investment Strategy was contributing to deliver material benefits and there had been an increase of 20% since its approval in 2015, which was largely attributed to the work of Mrs J Golby, Commercial Estates Manager. Other proposals in the budget included an increase in Council Tax of 2.6% that was deemed affordable for everyone.

Attention was drawn to changes in the budget, including investments in tackling homelessness, intervening earlier to tackle prevention and to ensure that the Council was meeting its statutory obligations. Members also noted the further development of the Waste Management service since the fall in the value of recycled goods and look to develop new innovative ways of working. Councillor Gray reported upon the additional income that was likely to be generated from car parking charges with the change in charging structure through additional dwell times in the car parks. Further savings would be generated from the cessation of highways weed spraying; a



contract that had been passed onto us from Cambridgeshire County Council but had been costing the Council more than budget had been allocated by the County Council.

The Council had recognised the importance of leisure and health, through investment in Active Lifestyles and the One Leisure brand to ensure there was access for all to keep active and healthy, thereby reducing pressure on other services such as the NHS. Members further noted the review of the apprenticeship scheme, additional income generated through the Commercial Investment Strategy and the increase in insurance premiums as a result of the fire at Eastfield House and other accidents incurred by the Council.

Looking ahead, Councillor Gray explained that net expenditure was expected to increase by £1.5m over the period of the MTFs and the Council had previously made provision and assumed the withdrawal of the Revenue Support Grant by 2019/20 in the budget and its long term objective of being 'self-financing', free from Central Government grant during the course of the MTFs. An adjustment had also been made in the budget of £650k each year to account for the Government's Fair Funding Review that would impact on 1st April 2020 and fundamentally reviewing the basis on which the distribution of Central Government funding would be allocated to local authorities.

In respect of the Commercial Investment Strategy, the Council planned to continue to invest in acquiring commercial estates with expected net revenue to the Council of £3.2m, but it was reported that it would be impacted by reduction in charges of the lease arrangements in respect of the Oak Tree Centre, Huntingdon.

Other significant income sources were expected from planning income and parking income predicted to rise from £1.42m to £1.73m. Further investments were expected through the Capital Programme, with expected financing of £2.25m in Disabled Facilities grants, One Leisure improvements, investment in new industrial units expected to provide a financial return for the Council, but also creating jobs and adding to the economy of the area.

With regard to the Treasury Management Strategy, Councillor Gray reported that the Council would continue to be prudent in its approach to investments, using mainly short-term investments that were highly liquid and as a consequence lower risk. Attention was also drawn to the full list of fees and charges and report by the Council's Responsible Financial Officer (Section 151) detailing the robustness of the 2019/20 budget and MTFs, with adequate levels of reserves to assist Members in making decisions on the budget and level of Council Tax.

Councillor Gray moved the recommendations which were duly seconded by the Executive Leader, Councillor G J Bull.

In response and on behalf of the HDC Independent Group and Leader of the Principal Opposition Group, Councillor T D Sanderson thanked Councillor Gray for his presentation and the support of the Head of Resources and his Team in preparing an alternative budget that had not been supported. In referring to other ideas that had not been progressed, Councillor Sanderson reported that he was keen to

investigate extending an invitation to Town and Parish Councils to share treasury management with the District Council and similarly providing a fund for them to bid into helping fund appropriate facilities for young people. He undertook to explore these ideas further in the new financial year.

In commenting upon the reduction in Central Government support and impact on the Council's budget, Councillor Sanderson expressed his Groups concern for the increase in car parking charges and potential that High Street retailers may suffer as a result of these increases, as well as clarity as to whether agreement had been reached with the Waitrose car parks in St Ives and St Neots, as well as Sainsbury's in Huntingdon. He further reported upon his disappointment that there was not support for an increase in Council Tax by 3% and concerns for reduction in Customer Services in Ramsey, Yaxley and St Neots, grants through the Community Chest Fund and felt that the income projects may be a little optimistic.

On behalf of the Liberal Democrat Group, Councillor Mrs S J Conboy reported upon her concerns expressed previously over the past four years, but commended the Section 151 Officer and Councillor Gray for their work in producing this budget knowing the uncertainty of Central Government funding and the unpalatability of knowing that Huntingdonshire was the fourth worst funded authority. She outlined her support for the prudent proposition of an increase in Council Tax and also supported Councillor Sanderson's further options for Town and Parish Councils to be fully investigated and costed. In commending the clarity of the budget presented, Councillor Mrs Conboy expressed support for the proposals that represented a rational and sensitive approach for Huntingdonshire.

Councillor P Kadewere, on behalf of the Labour Group, recognised the hard work of the Council staff but expressed disappointment that the alternative proposals had not resulted in any substantive changes to the budget that had received cross-party support. He indicated his disappointment similarly with the lack of support for a further increase in Council Tax in light of cuts in Central Government funding.

In response to comments raised previously, Councillor Gray encouraged Councillor Sanderson to take forward his suggestions through the relevant Overview and Scrutiny Panel and suggested that those residents who do not have access to a car should not be subsidising those who park in the Council's car parks.

In relation to a question raised by Councillor B S Chapman on the closure of St Neots Customer Service Centre, Councillor Gray explained that the residents of St Neots would continue to be served by Officers of the District Council and would be better served through alternative channels or home visits.

Councillor D B Dew thanked Councillor Gray for his presentation and referred to the support provided to Members of the Overview and Scrutiny Panel through the attendance of Executive Councillors, allowing the ability to deal with questions and issues at that time. He welcomed the submission of an alternative budget and explained that there would be the opportunity to take forward issues for discussion through the Overview and Scrutiny process.

Arising from a comment made by Councillor Gray on impact on residents, Councillor S Wakeford suggested that the cumulative impact was likely to affect residents and opportunity costs had not been fully utilised such as the Community Chest funding.

In relation to a question by Councillor J P Morris on the higher net cost of homelessness benefits of £600k, Councillor Gray explained that a prudent approach had been made to this budget but was hoped that it wouldn't be required as a result of earlier intervention and an increased provision of affordable homes in the District.

Councillor J D Ablewhite commented upon the strong financial position of the Council and the prudence of the authority compared to other authorities, supported through the delivery of the Commercial Investment Strategy.

In concluding the debate, Councillor Bull, Executive Leader, thanked Councillor Gray in his role as Executive Councillor for Resources and personally for his skills, knowledge and expertise, as well as other Cabinet colleagues, Overview and Scrutiny Panel Members and the opposition for the constructive approach to participation in the budget process. Despite the difficulties that the Council faced, Councillor Bull expressed his support for the prudent budget approach and the good financial position to confront the challenges ahead.

It having been previously moved and seconded, upon being put to the vote it was further

- a) that the proposed overall Budget 2019/20 and Medium Term Financial Strategy (MTFS) 2020/21 to 2023/24 (Appendix 1) to include the Revenue Budgets at Section 2, the Capital Programme at Section 3 and the 2019/20 Fees and Charges at Section 7;
- b) that an increase of 2.6% Council Tax for 2019/20 be approved, i.e. the Band D Charge will increase to £142.16;
- c) that the Council note the Council Tax Base for the whole Council area and individual Towns and Parishes (para 6.2) as approved by the Chairman of the Corporate Governance Committee on the 3 December 2018 (and subsequent publication as a key decision)

The tax base (T) which is the amount anticipated from a District Council Tax of £1 is	<b>£61,749</b>
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- d) that the following amounts calculated by the Council for 2019/20 be approved in accordance with the requirements of the Local Government Finance Act 1992 as amended by the Localism Act 2011 (the Act), the Local Government Finance Act 2012 and associated regulations
  - (i) the aggregate of the amounts which the Council estimates **£76,675,600**

	for the items set out in Section 31A(2) (a) to (f) of the Act <b>Gross revenue expenditure including benefits, Town/Parish Precepts</b>	
(ii)	the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act <b>Revenue income including reimbursement of benefits, specific and general grants, use of reserves and any transfers from the collection fund.</b>	<b>£61,245,620</b>
(iii)	the amount by which the aggregate at (i) above exceeds the aggregate at (ii) above in accordance with Section 31A (4) of the Act <b>This is the “Council Tax Requirement” including Parish/Town Precepts (item i minus item ii). It is the cash sum to be funded from District, Town and Parish Council Taxes.</b>	<b>£ 15,429,980</b>
(iv)	the Council Tax requirement for 2019/20 divided by the tax base (T) in accordance with Section 31B (1) of the Act <b>District plus average Town/Parish Council Tax (item iii divided by District taxbase)</b>	<b>£249.87</b>
(v)	the aggregate of all “Special Items” referred to in Section 34(1) of the Act. <b>The total value of Parish/Town precepts included in i and iii above.</b>	<b>£6,651,265</b>
(vi)	the Basic Amount of Council Tax for 2019/20 being item iv less item v divided by the tax base (T) in accordance with Section 34 (2) of the Act. <b>The District Council’s Band D Tax for 2019/20</b>	<b>£142.16</b>
(vii)	the basic amounts of Council Tax for 2019/20 for	

those parts of the District to which one or more special items (Parish/Town precepts) relate in accordance with Section 34 (3) of the Act are shown by adding the Huntingdonshire District Council amount to the appropriate Parish Council amount in column "band D" set out in Table 1 attached.

- (viii) the amounts to be taken into account for 2019/20 in respect of categories of dwellings listed in particular valuation bands in accordance with Section 36 (1) of the Act are shown by adding the Huntingdonshire District Council amount to the appropriate Parish Council amount for each of the valuation bands in the columns "bands A to H" set out in Table 1 attached.
- e) that the amounts of precept issued to the Council by Cambridgeshire County Council, Cambridgeshire Office of the Police and Crime Commissioner, Cambridgeshire & Peterborough Fire Authority and for each Parish Council for each of the categories of dwellings listed in different valuation bands in accordance with Section 40 of the Act shown in para 6.3 attached be noted;
- f) that, having regard to the calculations above, the Council, in accordance with Section 30 (2) of the Act, hereby sets the figures shown in para 6.4 as the amounts of Council Tax for 2019/20 for each of the categories of dwelling shown. ***This is the total Council Tax to be collected, incorporating the requirements of all of the relevant bodies, for each town or parish area;***
- g) that the Council notes that, in accordance with Section 52ZB of the Local Government Finance Act 1992, the basic amount of its Council Tax for 2019/20 is not excessive. **The basic amount at b(vi) above is not excessive as defined by the Government;**

#### Tax Base 2019/20

Abbotsley	261
Abbots Ripton	136
Alconbury	561
Alconbury Weston	292
Alwalton	115
Barham & Woolley	30
Bluntisham	735
Brampton	2,075
Brington & Molesworth	167
Broughton	92
Buckden (inc Diddington)	1,176
Buckworth	53
Bury	628
Bythorn & Keyston	145
Catworth	152
Chesterton	60
Colne	362

Conington	72
Covington	45
Denton & Caldecote	26
Earith	586
Easton	82
Ellington	237
Elton	288
Farcet	527
Fenstanton	1,229
Folksworth & Washingley	350
Glatton	131
Godmanchester	2,661
Grafham	238
Great & Little Gidding	127
Great Gransden	449
Great Paxton	366
Great Staughton	328
Haddon	24
Hail Weston	247
Hamerton & Steeple Gidding	51
Hemingford Abbots	330
Hemingford Grey	1,280
Hilton	455
Holme	237
Holywell-cum-Needingworth	979
Houghton & Wyton	777
Huntingdon	7,510
Kimbolton & Stonely	597
Kings Ripton	84
Leighton Bromswold	79
Little Paxton	1,553
Morborne	11
Offord Cluny & Offord D'Arcy	534
Old Hurst	101
Old Weston	98
Perry	268
Pidley-cum-Fenton	172
Ramsey	2,843
St Ives	5,985
St Neots	10,980
Sawtry	1,879
Sibson-cum-Stibbington	225
Somersham	1,397
Southoe & Midloe	154
Spaldwick	251
Stilton	773
Stow Longa	70
The Stukeleys	654
Tilbrook	123
Toseland	38
Upton & Coppingford	84
Upwood & The Raveleys	433
Warboys	1,470
Waresley-cum-Tetworth	143
Water Newton	45
Winwick	46
Wistow	227

Woodhurst	157
Woodwalton	82
Wyton-on-the-Hill	422
Yaxley	2,947
Yelling	152
	<b>61,749</b>

- h) that the future savings targets of £1.2m of Net Expenditure by 2023/24 be approved; and
- i) that the 2019/20 Treasury Management, Capital and Investment Strategies, MRP Statement and Flexible Use of Capital Receipts Strategy (Appendix 4) be approved.

In accordance with the Local Authorities (Standing Order) (England) (Amendment) Regulations 2014 the following Members voted for, against or abstained from the Motion -

For the Motion – Ablewhite, Alban, Bellamy, Besley, Bull, Butler, Bywater, Clarke, Conboy, Corney, Criswell, Davies, Dew, Dickinson, Fuller, Gaskin, Gray, Grice, Gulson, Humphrey, Keane, Maslen, Masson, McGuire, Mead, Morris, Neish, Palmer, Prentice, Shrapnel, Tavener, Tysoe, Underwood, Wells, West and White.

Against the Motion – Chapman, Diaz, Johnson, Kadewere and Wakeford.

Abstentions – Banks, Cooper-Marsh, D A Giles, S A Giles, Sanderson, Smith and Terry.

### **63. PAY POLICY STATEMENT 2019/20**

In compliance with the requirements of Sections 38 - 43 of the Localism Act 2011, Councillor D Tysoe, Executive Councillor for Digital and Customers presented a report by the HR Manager (a copy of which is appended in the Minute Book) in connection with the District Council's Pay Policy Statement for 2019/20.

The Statement, which is required to be approved by the Council by 31st March 2019 was now produced annually and detailed the Council's policies relating to Officer remuneration.

Accordingly and having noted that a copy of the Pay Policy Statement would be publicised on the Council's website along with data on senior salaries under the Code of Recommended Practice for Local Authorities on Data Transparency 2011, it was moved by Councillor Tysoe, duly seconded and

**RESOLVED**

that the Policy Statement for 2019/20 be approved.

### **64. EXECUTIVE COUNCILLOR PRESENTATION**

Councillor J Palmer, Executive Councillor for Partnership and Well-Being, addressed the Council on Active Lifestyles and One Leisure. A

copy of Councillor Palmer's PowerPoint presentation is appended in the Minute Book.

Members noted that despite the provision of Leisure Services not being a statutory function, in conjunction with the Council's Corporate Plan of aiming to support people to improve their health and well-being and the Annual Governance Statement, Leisure and Health had contributed to supporting these areas through the Active Lifestyles Team and five Leisure Centres.

Members were apprised with attendance at activities delivered by Active Lifestyles, forecasting to increase to over 55k in 2018/19 against a budget of £192k and reduction in cost of delivering the service by £82k that was expected to reduce further in 2019/20. This was largely attributable to the successes of £1.5m of grant funding to support the service over the past four years. Looking ahead, Councillor Palmer reported upon various proposals to introduce a concessionary pricing scheme for residents on particular benefits or certain degenerative health conditions, expanding the number of classes to increase average attendance and extension to the Exercise Referral Scheme.

In reporting upon One Leisure, it was noted that it delivered nearly 2.25m attendances across the various activities and key to ensuring its continued success is developing a change in approach, through a staffing structure review, reviewing processes and performance management, as well as maximising opportunities for business development to maintain the memberships and compete with the ever increasing private sector provision.

Arising from a question from Councillor Dr N Johnson on the exercise referral scheme and opportunities to work with the Team focussing on the younger age bracket, Councillor Palmer encouraged Councillor Johnson to provide further detail for investigation after the meeting.

Following a question from Councillor T D Sanderson and Councillor D A Giles on the consultant's report on One Leisure and confidence in achieving the predicted income as identified in the budget, Councillor Palmer explained that the recommendations would be implemented through the implementation of an improvement plan, change in culture and a performance management process to ensure that these targets were achieved.

Councillor Ms S Smith raised a question in relation to a predicted drop in attendances of disabled people from the previous year of over 400, whereby Councillor Palmer undertook to provide a full response after the meeting.

Following praise for Councillor Palmer, Councillor J P Morris questioned how many Members of the Council were One Leisure members, whereby it was reported that 12 out of 52 held memberships and it was explained that the development of One Leisure Champions were starting to report on customer experiences and identify any issues to maintain the levels of memberships at One Leisure.

In relation to a question from Councillor Ms A Diaz on the



development of activities to encourage younger people to participate, Councillor Palmer referred back to his summary of provision provided by Active Lifestyles but welcomed opportunities to develop this area further.

Councillor T D Alban commended Councillor Palmer and the Team for their proactive and innovative approach to One Leisure and open space provision, such as their extension of charging for courts from 16 to 18 years old.

Following a question from Councillor Dr Johnson on pressures from the private sector in direct competition, Councillor Palmer explained that the provision of fitness instructors and ability to retain them was being addressed through a change in approach in the gyms to improve the customer experience.

Councillor Palmer undertook to investigate the availability of public swimming versus private bookings following concerns raised by Councillor D J Wells in relation to availability and restrictions on usage.

## **65. QUESTIONS TO MEMBERS OF THE CABINET**

Councillor J M Morris outlined a series of questions directed towards Councillor J A Gray, Executive Councillor for Resources, on the sale of the Council's housing stock in 2000, specifically whether the £8,504 cost per property was good value for money, any unspent capital remaining of the £65m and a list of the top five capital projects and amount spent per project. Whereby Councillor Gray confirmed that the receipt per property was net of government levy and not the market value of the house but based on a prescribed formula to ensure the Registered Social Landlord could trade effectively, but confirmed that the value transferred to the Council represented a fair value. He confirmed that no capital receipts remained and the five main capital projects were Pathfinder House and Eastfield House with a combined cost of £24.3m, £15.5m towards social housing schemes, £5m on town centre improvements, £4.8m towards Disabled Facilities Grants and £3.2m on the set up costs of the garden waste wheeled bin scheme District wide. It was also confirmed that the capital receipts were wisely invested for the benefit of the residents of the District.

In response to a question by Councillor T D Alban on development of the Council's customer service portal, Councillor D Tysoe, Executive Councillor for Digital and Customers, confirmed that the Council had undertaken a soft launch of the portal, with 500 residents already signed up and on-line and over half had logged on out of hours that clearly demonstrated an unmet demand for the offer of services outside normal office hours.

Arising from a question from Councillor P L R Gaskin on an update following the recent letter in the Hunts Post from a resident on progress with the Old Falcon, St Neots, Councillor R Fuller, Executive Councillor for Housing, Planning and Economic Development explained that there had been a misunderstanding with St Neots Town Council as to what action they believed the District Council was

undertaking following a motion discussed by St Neots Town Council as the relevant procedures had not been followed. Councillor Fuller further reported upon correspondence between the Town Clerk and Corporate Director (Delivery), whereby the procedures were explained and it was clarified that the Town Council would be required to fund the entire purchase and legal costs under the legal provisions that the Town Council had relied upon to initiate further action. Having received this clarification the Town Clerk had informed the Corporate Director (Delivery) that no further action was required by the Town Council at this time. Councillor Fuller confirmed that positive discussions between the District Council and the owner of the Old Falcon were ongoing and that planning applications for the site were expected to be forthcoming.

Councillor P Kadewere raised his concerns in relation to the recent spate of racist stickers targeting minority groups in St Ives, whereby Councillor G J Bull, Executive Leader, indicated his disapproval of any such behaviour and the Managing Director encouraged concerns to be raised direct with herself or the Corporate Directors.

In relation to a question from Councillor T D Sanderson on the delay with occupation of the Trinity Place car park in Huntingdon and clarity as to whether agreement had been reached with the Waitrose car parks in St Ives and St Neots, as well as Sainsbury's in Huntingdon on the new car parking charges, Councillor R Fuller reported that there was no dispute over the ownership but the hold-up had been attributed to a delay in the land transfer back to the Council and was currently being negotiated by both Legal Teams and with regard to the supermarket car parks the operational aspects had been agreed.

Councillor L W McGuire raised a question in relation to whether the Labour Group had accepted their increase in Members' Allowances following the Labour Group letter in the Hunts Post highlighting concerns to the increase in Members' Allowances, Councillor Bull confirmed that all members of the Labour Group had accepted the increase in their basic allowance.

Arising from concerns expressed by Councillor J D Ablewhite in relation to a false and misleading statement made during an ITV television interview with Councillor Dr N Johnson suggesting that there were discussions taking place regarding a reduction in the frequency of bin collections. Whereby, Councillor Fuller confirmed that there had been no consideration or proposal to change the frequency of collections. In response, Councillor Dr Johnson confirmed that he had been interviewed following the announcement of the 2019/20 Local Government Financial Settlement, acknowledged that he had spoken without having a clear knowledge of the facts and apologised for the confusion and any offence taken.

In relation to a question from Councillor Ms J Tavener on progress with the Council's sickness absence levels, Councillor Tysoe confirmed that there had been an overall reduction in staff sickness absences from an average of 11.1 days in 2016 to 9.7 days in 2018/19.

Councillor D A Giles questioned the logic behind the decision to change the car parking charges, whereupon Councillor Fuller

explained that the changes would result in an increase in revenue from car parking charges but with the ability to pay on exit may mean that shoppers may stay longer in the town centres. He reminded Members that the concept had been discussed at length through the Car Parking Review Working Group, with further discussion and debate at Overview and Scrutiny (Performance and Growth) and Cabinet.

Councillor Tysoe responded to a question from Councillor S Wakeford on the terms and conditions of employment of staff at the Council and lack of recognition by the authority of staff that who were members of a Trade Union and undertook provide a full response on the issue after the meeting.

Further to comments made earlier in relation to the Old Falcon, Councillor B S Chapman stated that he believed the Town Council's proposal to initiate Compulsory Purchase proceedings had been undertaken properly at the time. He also indicated that the Town Council may not have been aware of the discussions Councillor Fuller referred to in his previous answer and questioned whether there had been an exchange of correspondence, whereby Councillor Bull refuted his remarks and confirmed that the Council had received written communication from the Clerk of St Neots Town Council.

Following a question from Councillor Ms S Smith on consideration of offering more incentives through reduced price activities and membership of One Leisure to encourage a wider take up of younger people, Councillor J M Palmer, Executive Councillor for Partnership and Well-Being, undertook to investigate this issue further.

## **66. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - UPDATE**

In conjunction with the decision summaries of the recent meetings of the Cambridgeshire and Peterborough Combined Authority, Councillor G J Bull presented an update of their activities. Copies of the decision summaries are appended in the Minute Book. In so doing, Councillor Bull reported upon his attendance at the meeting of the Combined Authority held earlier that day and confirmed that that they had received confirmation from the Secretary of State for Housing, Communities and Local Government approving the recognition of the Business Board as successor to the Local Enterprise Partnership enabling the unlocking of funds for economic generation in this area.

Members noted their discussions, including the award of grant funding from the Affordable Housing Programme to Fenland District Council, the work programme of the second phase of the Strategic Spatial Framework, budget and quarterly performance monitoring, further funding agreed for the University of Peterborough and it was confirmed that the interviews for the Chief Executive would be taking place on 26th March 2019. Councillor Bull also commented upon work being undertaken on confirming details of the East West rail consultation for the Cambridge to Oxford rail connection to ensure the maximum benefit for St Neots to enhance its future growth.

In response, Councillor B S Chapman welcomed Councillor Bull's

comments upon the East West rail connection and questioned how it linked or was in conflict with the Greater Cambridge Partnership plan and Cambridgeshire Autonomous Metro (CAM). Whereby, Councillor Bull confirmed that he was as keen to ensure that St Neots was well connected and did not anticipate any conflict with the CAM.

Councillors and T D Sanderson and J Neish provided an update on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee. In particular attention was drawn to discussions at the meeting held earlier that week on 25th February 2019, including concern expressed regarding the retention of an office by the Mayor of the Combined Authority at East Cambridgeshire District Council despite the staff relocation to Alconbury Weald, Strategic Bus Review, probity of the expenditure and income from the Mayor's Charity Ball and consideration and voting thereon of the call-in request of the management restructure. Councillor Sanderson also reported upon concerns raised by Members in relation to funding for the CAM and the turnover of staff in the position of Chief Finance Officer.

#### **67. OUTCOMES FROM COMMITTEES AND PANELS**

A copy of the list of meetings held since the last meeting of the Council held on 19th December 2018 is appended in the Minute Book and Members were advised that any issues or questions could be raised in relation to these meetings.

#### **68. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS**

The Executive Leader, Councillor G J Bull, announced that he had appointed Councillor J Neish as Assistant Cabinet Member for the ensuing Municipal Year.

On the recommendation of Councillor Bull, it was

RESOLVED

that Councillors Ms A Dickinson and J White be appointed to the membership of the Overview and Scrutiny Panel (Performance and Growth) in place of Councillors L A Besley and J Neish.

The meeting ended at 9.33pm.

Chairman

Public

## HUNTINGDONSHIRE DISTRICT COUNCIL

**Title/Subject Matter:** Representation of Political Groups on District Council Committees and Panels.

**Meeting/Date:** Council – 15 May 2019

**Report by:** Elections and Democratic Services Manager

**Ward(s) affected:** All

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### **Executive Summary:**

The Local Government and Housing Act 1989 and associated Regulations describe arrangements for achieving a balance on Committees etc, to reflect the representation of political groups and independent Members on the District Council. The Act requires the District Council to review the representation of different political groups at the time when the Authority holds its Annual Meeting and as soon as practicable and over one month after the last review if the Proper Officer receives a request to undertake a further review of the allocation of seats given a change to membership of a political group.

The proportionality requirements do not apply to the Cabinet and its membership will be determined by the Executive Leader

The Council is

### **RECOMMENDED**

**to determine the allocation of seats on District Council Committees/ Panels to political groups and to the non-aligned Members in accordance with the distribution illustrated in the attached Appendix and to note the requirements for appointments to advisory/sub groups etc, in paragraph 5.3.**

## 1. INTRODUCTION

1.1 The Local Government and Housing Act 1989 and associated Regulations describe arrangements for achieving a balance on Committees etc, to reflect the representation of political groups and independent Members on the District Council. The Act requires the District Council to review the representation of different political groups at the time when the Authority holds its Annual Meeting and as soon as practicable and over one month after the last review if the Proper Officer receives a request to undertake a further review of the allocation of seats given a change to membership of a political group.

## 2. PRINCIPLES OF PROPORTIONALITY

2.1 In performing the duty to review representation, the Council must, so far as reasonably practicable, only determine the allocation of seats having regard to the following principles -

- ◆ that not all the seats are allocated to the same political group;
- ◆ that the majority of seats are allocated to the political group which forms a majority of the Council's membership; and
- ◆ that the number of seats allocated is in the same proportion as is borne by the number of Members of a political group to the membership of the Council.

2.2 Currently it is open to the Council to approve alternative arrangements otherwise than in accordance with the principles of proportionality providing that the alternative arrangements are approved without any Member voting against them.

## 3. CONSTITUTION OF POLITICAL GROUPS

3.1 The constitution of political groups on the Council is as follows:-

<b>Name of Group</b>	<b>No. of Members</b>
Conservative	30
HDC Independent Group	10
Liberal Democrat	7
Labour	4

There is now one Member of the Council who is not aligned to a political group.

3.2 The membership of groups in proportion to the total membership of the Council is therefore as follows:-

	<b>%</b>
Conservative	57.69
HDC Independent Group	19.23
Liberal Democrat	13.46
Labour	7.69

The Independent Member represents 1.92% of the membership of the Council.

## 4. LOCAL GOVERNMENT ACT 2000

4.1 Under the Local Government Act 2000, the proportionality requirements do not apply to the Cabinet or to any Sub-Groups or Sub-Committees, which the Cabinet may appoint. Appointment of the Cabinet also lies with the Executive Leader of the

Council. Recent changes to the Constitution have varied the number of seats to which the Council can appoint to 84. This has been reduced further by the decision to only establish two Overview and Scrutiny Panels.

4.2 The following requirements of the Act also need to be adhered to by the Council in determining the membership of Panels, etc. -

- ◆ the Cabinet may not include either the Chairman or Vice-Chairman of the Council;
- ◆ Overview and Scrutiny Panels may not comprise any Member of the Cabinet;
- ◆ the Executive Leader, Deputy Executive Leader and any Member of the Cabinet shall not be elected as Chairman of any Committee or Panel other than any that may be appointed by the Cabinet.

4.3 The Constitution also provides for the Development Management Committee, Licensing and Protection Committee, the Employment Committee and the Licensing Committee to include the relevant Executive Councillor within their respective membership.

**The Constitution provides that every Member of the Council shall be appointed to serve on a minimum of one Overview and Scrutiny Panel, or Committee of the Council or the Cabinet.**

## 5. PROPORTIONALITY

5.1 Excluding the Cabinet, the aggregate number of seats on Committees is now 72. Using the proportionality percentage referred to in paragraph 3.2 and rounding up or down as appropriate, produces the following entitlement –

	Seats
Conservative Group	42
HDC Independent Group	14
Liberal Democrat Group	10
Labour Group	5
Independent Member	1

5.2 Applying the principles of the Act and, similarly, rounding the figures as necessary, gives the distribution as set out in the Appendix.

5.3 The principles of proportionality apply similarly to advisory/sub-groups appointed or nominated by committees and regard must be given to the following examples of entitlements to seats:-

No. of Members on Sub-Group, etc	Proportion of Members from Political Groups				
	Cons	HDC Ind Group	Lib Dem	Labour	Indep
3	2	1	0	0	0
4	2	1	1	0	0
5	3	1	1	0	0
6	3	1	1	1	0
7	4	1	1	1	0
8	5	1	1	1	0
9	5	2	1	1	0
10	6	2	1	1	0

5.4 The Cabinet may not delegate any of its functions to non-Cabinet Members. Therefore any Sub-Group of the Cabinet that is exercising any decision-making

powers delegated to it by the Cabinet must include only Cabinet Members. This does not prevent any Advisory Group appointed by the Cabinet that has no decision-making powers and whose terms of reference are merely advisory from including non-Cabinet Members.

## **6. CONCLUSION**

- 6.1 The Council is invited to determine the allocation of seats on District Council Committees to political groups and to the non-aligned Members in accordance with the distribution illustrated in the attached Appendix and to note the requirements for appointments to advisory/sub groups etc, in paragraph 5.3. The proportionality requirements do not apply to the Cabinet and its membership will be determined by the Executive Leader
- 6.2 The opportunity otherwise is available currently to allocate seats in accordance with an alternative arrangement, with the exception of the Cabinet, provided this arrangement is approved by the Council with no Member voting against.

## **7. LIST OF APPENDICES INCLUDED**

Appendix 1 – Schedule of Allocations

### **BACKGROUND PAPERS**

Local Government and Housing Act 1989  
Local Government Act 2000  
Localism Act 2011  
District Council Constitution

### **CONTACT OFFICER**

Lisa Jablonska, Elections and Democratic Services Manager  
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Email: [lisa.jablonska@huntingdonshire.gov.uk](mailto:lisa.jablonska@huntingdonshire.gov.uk)



Committee / Panel	No. of Seats*	No. of Ex-officio	Title of Ex-officio	Cons	HDC Ind Group	Lib Dem	Lab	Inds	Cons	HDC Ind Group	Lib Dem	Lab	Inds
Corporate Governance Committee	12	0		6.92	2.31	1.62	0.92	0.23	7	2	2	1	0
Development Management Committee	16	1	Not defined	9.23	3.08	2.15	1.23	0.31	9	3	2	1	1
Employment Committee	8	1	Not defined	4.62	1.54	1.08	0.62	0.15	5	2	1	0	0
Licensing & Protection Committee / Committee	12	1	Not defined	6.92	2.31	1.62	0.92	0.23	7	2	2	1	0
Overview & Scrutiny Panel (Performance and Growth)	12	0		6.92	2.31	1.62	0.92	0.23	7	2	2	1	0
Overview & Scrutiny Panel (Customers and Partnerships)	12	0		6.92	2.31	1.62	0.92	0.23	7	3	1	1	0
<b>TOTAL</b>	<b>72</b>	<b>3</b>							<b>42</b>	<b>14</b>	<b>10</b>	<b>5</b>	<b>1</b>

\* The allocation of these seats must be balanced so that the total entitlement to seats on each group is not exceeded.

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Emp No	Name	Basic Allowance	Special Responsibility Allowance	Arrears	Care & Other Allowances	Civic Allowance	Travel Expenses	Subsistance	Grand Total
25030	ABLEWHITE JASON CLLR	£4,345.44	£2,217.40	-£18.88					£6,543.96
33565	ALBAN TIMOTHY CLLR	£4,345.44	£5,604.00	£10.68	£115.96				£10,076.08
30488	BAKER KEITH CLLR	£398.46			£10.07		£14.40		£422.93
34561	BANKS BARRY CLLR	£3,958.37		£10.68	£97.26		£62.10		£4,128.41
34562	BELLAMY RICHARD CLLR	£3,958.37		£10.68	£97.26				£4,066.31
34563	BESLEY LEWIS CLLR	£3,958.37	£531.70	£10.68	£97.26				£4,598.01
34564	BEUTTELL MARGARET CLLRM	£3,958.37	£6,691.88	£10.68	£97.26		£586.80		£11,344.99
34216	BOBER CHARLES CLLR	£398.46	£58.34						£456.80
24490	BODDINGTON BARBARA CLLR	£398.46			£10.07		£10.80		£419.33
33571	BROWN DARYL CLLR	£398.46	£789.76						£1,188.22
25032	BUCKNELL PETER CLLR	£398.46	£58.34		£10.07		£33.75		£500.62
32488	BULL GRAHAM CLLR	£4,345.44	£14,839.15	£90.92			£1,381.10		£20,656.61
34565	BURTON SHAUN CLLR	£3,958.37	£531.70	£10.68	£97.26		£14.85		£4,612.86
23639	BUTLER ERIC CLLR	£4,345.44	£6,311.04	£10.68	£107.04		£284.40		£11,058.60
34566	BYWATER SIMON CLLR	£3,958.37		£10.68	£97.26		£35.10		£4,101.41
32728	CARTER ROBIN CLLR	£398.46	£269.28		£10.07		£307.80		£985.61
33215	CAWLEY STEPHEN CLLR	£398.46	£789.76		£10.07				£1,198.29
34216	CHAPMAN BARRY CLLR	£4,345.44	£3,088.23	-£90.33	£115.96		£86.40		£7,545.70
34567	CLARKE JEFFREY CLLR	£3,958.37	£2,127.39	-£18.88	£97.26		£128.70		£6,292.84
33246	CONBOY SARAH CLLRM	£4,345.44	£2,254.94	£10.68	£115.96				£6,727.02
34568	COOPER-MARSH JUSTIN CLLR	£3,958.37		£10.68	£97.26		£20.70		£4,087.01
33876	CORLEY JAMES CLLR	£398.46	£58.34						£456.80
34569	CORNEY STEPHEN CLLR	£3,958.37		£10.68	£97.26				£4,066.31
25034	CRISWELL STEPHEN CLLR	£4,345.44	£6,311.04	£10.68	£17.84				£10,685.00
20013	DAVIES JOHN CLLR	£4,345.44	£1,744.51	£10.68		£592.00	£402.30		£7,094.93
24491	DEW DOUGLAS CLLR	£4,345.44	£6,224.04	£10.68	£107.04		£11.70		£10,698.90
34570	DIAZ ANITA CLLRM	£3,958.37		£10.68	£97.26		£27.00		£4,093.31
33250	DICKINSON ANGELA CLLRMS	£4,345.44	£1,218.48	£10.68	£115.96		£100.80		£5,791.36
33877	DONALDSON ALISON CLLRM	£398.46			£10.07				£408.53
32706	DUFFY LISA CLLRM	£398.46							£398.46
33245	FRANCIS MICHAEL CLLR	£398.46	£319.80				£72.00		£790.26
32689	FULLER RYAN CLLR	£4,345.44	£11,146.56	£69.67	£115.96		£462.15		£16,139.78
33361	GARDENER IAN CLLR	£398.46	£266.93						£665.39
34571	GASKIN PHILIP CLLR	£3,958.37	£698.28	£1.32	£97.26				£4,755.23
33572	GEORGE LEEDO CLLR	£398.46							£398.46

Emp No	Name	Basic Allowance	Special Responsibility Allowance	Arrears	Care & Other Allowances	Civic Allowance	Travel Expenses	Subsistance	Grand Total
32690	GILES DEREK CLLR	£4,345.44		£10.68	£205.16		£86.40		£4,647.68
33879	GILES SANDRA CLLRM	£4,345.44		£10.68	£205.16		£21.60		£4,582.88
25037	GRAY JONATHAN CLLR	£4,345.44	£8,394.00	£10.68	£107.04				£12,857.16
33705	GREENALL STEPHEN CLLR	£398.46	£266.93						£665.39
34572	GRICE MICHAEL CLLR	£3,958.37		£10.68	£97.26				£4,066.31
34573	GULSON KEVIN CLLR	£3,958.37	£531.70	£10.68	£97.26		£416.70		£5,014.71
32491	HARRISON ROGER CLLR	£398.46			£10.07				£408.53
33248	HAYWARD TERENCE CLLR	£398.46			£10.07		£31.55		£440.08
32492	HOWE ROBIN CLLR	£398.46			£10.07		£2,285.77		£2,694.30
34574	HUMPHREY MICHAEL CLLR	£3,958.37	£531.70	£10.68	£97.26				£4,598.01
33267	HYLAND JOHN CLLR				£10.07				£10.07
34582	JOHNSON NIK CLLR	£3,958.37	£531.70	£10.68	£97.26				£4,598.01
30828	JORDAN PATRICIA CLLRMS	£4,345.44		£10.68	£98.12				£4,454.24
32688	KADEWERE PATRICK CLLR	£4,345.44		£10.68					£4,356.12
34575	KEANE DAVID CLLR	£3,958.37	£350.00	£44.55	£97.26				£4,450.18
34576	MASLEN COLIN CLLR	£3,958.37	£531.70	£10.68	£97.26				£4,598.01
34586	MASSON HAMISH CLLR	£3,958.37		£10.68	£97.26				£4,066.31
33249	MATHEWS RITA CLLRM	£398.46	£261.46		£10.07		£90.00		£759.99
30830	MCGUIRE LAWRENCE CLLR	£3,958.37	£2,383.03	£10.68	£97.26				£6,449.34
33566	MEAD DAVID CLLR	£4,345.44	£325.45	£10.68	£8.92				£4,690.49
32990	MORRIS JOHN CLLR	£4,345.44	£90.01	£10.68	£115.96				£4,562.09
34577	NEISH JONATHAN CLLR	£3,958.37	£2,057.09	-£23.23	£97.26		£352.35		£6,441.84
33567	PALMER JOHN CLLR	£4,345.44	£7,332.64	£10.68	£107.04		£1,037.40		£12,833.20
34578	PRENTICE KEITH CLLR	£3,958.37	£2,103.84	-£23.23	£97.26		£197.55		£6,333.79
32010	REEVE PETER CLLR	£398.46	£58.34						£456.80
24036	REYNOLDS DEBORAH CLLRM	£398.46			£10.07				£408.53
22825	SANDERSON THOMAS CLLR	£4,345.44	£3,399.09	-£103.72			£110.70		£7,751.51
31301	SHELLENS MICHAEL CLLR	£398.46							£398.46
32036	SHRAPNEL PATRICIA CLLRM	£3,958.37		£10.68	£97.26				£4,066.31
34579	SMITH SALLY CLLRM	£3,958.37		£10.68	£97.26				£4,066.31
33880	SWAIN LAURENCE CLLR	£398.46	£58.34						£456.80
33881	TAVENER JILL CLLRM	£4,345.44	£1,021.24	£1.32	£8.92				£5,376.92
33882	TAYLOR SIMONE CLLRM	£398.46							£398.46
34580	TERRY DOUGLAS CLLR	£3,958.37		£10.68	£97.26				£4,066.31
21129	TUPLIN RICHARD CLLR	£4,345.44	£620.04	£10.68	£115.96		£188.10		£5,280.22

Emp No	Name	Basic Allowance	Special Responsibility Allowance	Arrears	Care & Other Allowances	Civic Allowance	Travel Expenses	Subsistance	Grand Total
32217	TYSOE DARREN CLLR	£4,345.44	£8,011.56	£10.68	£115.96				£12,483.64
33883	UNDERWOOD DAVID REV	£4,345.44		£10.68	£98.12				£4,454.24
33569	WAINWRIGHT KARL CLLR	£398.46							£398.46
34583	WAKEFORD SAMUEL CLLR	£3,958.37		£10.68	£97.26				£4,066.31
33884	WATT DESMOND CLLR	£398.46							£398.46
34581	WELLS DAVID CLLR	£3,958.37		£10.68	£97.26				£4,066.31
30489	WEST RICHARD CLLR	£4,345.44	£4,383.00	£10.68		£4,531.00			£13,270.12
33570	WHITE JIM CLLR	£4,345.44	£1,702.16	£10.68	£107.04				£6,165.32
	<b>Totals</b>	<b>£225,860.56</b>	<b>£119,095.91</b>	<b>£367.39</b>	<b>£4,754.72</b>	<b>£5,123.00</b>	<b>£8,860.97</b>	<b>£0.00</b>	<b>£364,062.55</b>

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**MEMBERS' ATTENDANCES  
AT MEETINGS OF THE COUNCIL, CABINET, COMMITTEES AND PANELS  
MUNICIPAL YEAR 2018/19**

<b>COUNCIL (met on 7 occasions)</b>			
Ablewhite, J D	5	Gulson, K P	5
Alban, T	5	Humphrey, M	5
Banks, B S	7	Johnson, N	6
Bellamy, R E	5	Jordan, Mrs P A	4
Besley, L A	4	Kadewere, P	7
Beuttell, Mrs M L	3	Keane D N	6
Bull, G J	7	Maslen, C J	5
Burton, S M	5	Masson, H V	6
Butler, E R	7	McGuire L W	5
Bywater, S	6	Mead, D J	2
Chapman, B S	5	Morris, J P	4
Clarke, J	6	Neish, J	4
Conboy, Mrs S	5	Palmer, J M	7
Cooper-Marsh J C	5	Prentice, K I	7
Corney, S J	5	Sanderson, T D	6
Criswell, S J	6	Shrapnell, Mrs P E	5
Davies, J W	7	Smith, Mrs S	7
Dew, D B	5	Tavener, Mrs J	6
Diaz, Mrs A	6	Terry, D	4
Dickinson, Mrs A	6	Tuplin, R G	6
Fuller, R	5	Tysoe, D M	6
Gaskin, P L R	7	Underwood, D R	6
Giles, D A	5	Wakeford, S	6
Giles, Mrs S	4	Wells, D J	5
Gray, J A	6	West, R J	7
Grice, M S	5	White, J	7

<b>CABINET (met on 12 occasions)</b>			
Bull, G J	12	J M Palmer	12
Beuttell, Mrs M L <i>(from 21.6.18)</i>	7	D M Tysoe	12
Fuller, R	11	White, J <i>(to 21.6.18)</i>	1
Gray, J A	10		

<b>CORPORATE GOVERNANCE COMMITTEE (met on 6 occasions)</b>			
Beuttell, Mrs M L <i>(until 27.6.18)</i>	2	McGuire, L W	5
Butler, E R	4	Mead, D J	3
J W Davies <i>(until 27.6.18)</i>	1	Morris, J P	1
Giles, D A	6	Smith, Mrs S	4
Gaskin, P L R	5	Underwood, D R	5
Kadewere, P	4	Wells D J <i>(from 27.6.18)</i>	2
Masson, H M	6	White J <i>(from 27.6.18)</i>	3

<b>DEVELOPMENT MANAGEMENT COMMITTEE</b> <i>(met on 13 occasions)</i>			
Ablewhite, J D	12	Humphrey, M	11
Besley, L A	9	Johnson, N	12
Burton, S M	7	Maslen, C J	10
Butler, E R	12	Neish, J	11
Conboy, Mrs S J	12	Prentice, K I	11
Dew, D B	5	Sanderson, T D	11
Fuller, R	11	Tuplin, R G	13
Gulson, K P	10	West, R J	13

<b>EMPLOYMENT COMMITTEE</b> <i>(met on 5 occasions)</i>			
Chapman, B S	2	Tavener, Mrs J	4
Dickinson, Mrs A	4	Terry, D	1
Jordan Mrs P A	5	Tysoe, D M	4
Keane, D N	4	West, R J	5

<b>LICENSING AND PROTECTION COMMITTEE</b> <i>(met on 4 occasions)</i>			
Banks, B S	4	Giles, Mrs S A	3
Beutell Mrs M L <i>(from 27.6.18)</i>	3	Jordan, Mrs P A	3
Clarke, J	4	McGuire, L W	2
Corney, S J	4	Mead, D J	3
Criswell, S J	4	Shrapnel, Mrs P E	1
Diaz, Mrs A	1	White J <i>(until 27.6.18)</i>	1
Dickinson, Mrs A	4		

<b>LICENSING COMMITTEE</b> <i>(met on 3 occasions)</i>			
Banks, B S	3	Giles, Mrs S A	2
Beutell Mrs M L <i>(from 27.6.18)</i>	1	Jordan, Mrs P A	3
Clarke, J	3	McGuire, L W	1
Corney, S J	3	Mead, D J	2
Criswell, S J	3	Shrapnel, Mrs P E	0
Diaz, Mrs A	1	White J <i>(until 27.6.18)</i>	1
Dickinson, Mrs A	3		

<b>OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS)</b> <i>(met on 11 occasions)</i>			
Alban, T	10	Davies, J W	11
Banks, B S	8	Diaz, Mrs A	7
Bellamy, R E	9	Prentice, K I	10
Bywater, S	10	Smith, Mrs S	9
Chapman, B S	5	Tavener, Mrs J	10
Criswell, S	8	Underwood, D R	6



<b>OVERVIEW AND SCRUTINY PANEL (PERFORMANCE AND GROWTH)</b> <i>(met on 11 occasions)</i>			
Besley, L A <i>(until 27.2.19)</i>	4	Grice, M S	8
Cooper-Marsh, J C	8	Gulson, K P	8
Corney, S J	10	Morris, J P	5
Dew, D B	10	Neish, J <i>(until 27.2.19)</i>	7
Dickinson, Mrs A <i>(from 27.2.19)</i>	2	Wakeford, S	11
Gaskin, P L R	11	Wells, D J	7
Giles, D A	6	White, J <i>(from 27.2.19)</i>	2

NB: This schedule represents the attendance record of Members at District Council meetings. Members' responsibilities in terms of external organisations to which they are appointed by the District Council and duties within respective wards is not recorded. The Report of the Independent Panel estimated that, on average, non-executive Members spent 8.5 hours per week on Council duties.

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